

## **Policies on Photography and Videotaping of Duke Chapel**

### **Visitor Photography Policy**

Still photography and personal video camera recordings are permitted for private, noncommercial use only, except as noted below. Photographs and videos cannot be published, sold, reproduced, transferred, distributed, or otherwise commercially exploited in any manner whatsoever. Visitors are also prohibited from setting up tripods.

Photography/video recording is not permitted during religious services, concerts, or special events unless prior arrangements and specific permission is granted by the Chapel Communications Manager, Mandie Sellars, at 919-684-2921 or [mandie.sellars@duke.edu](mailto:mandie.sellars@duke.edu), or the event organizer. The use of flashes or other light sources is strictly prohibited.

### **Wedding Photography Policy**

Wedding videotaping and photography restrictions are outlined in the Chapel wedding policies. You can view these policies on the website under "Policies," or contact the Wedding Director Mollie Keel at 919-684-8150 or [mkeel@duke.edu](mailto:mkeel@duke.edu) for a copy.

### **News Photography/Videotaping/Audio recording**

Permission to shoot and record inside the Chapel is required in all circumstances. News media representatives – including print, TV and radio reporters; TV camera people; sound engineers; and newspaper photographers – are required to notify the Communications Manager, Mandie Sellars, at 919-684-2921 or [mandie.sellars@duke.edu](mailto:mandie.sellars@duke.edu), if they want to take footage/photograph or record a Chapel event, *including all services of worship*. (Permission may or may not be granted, or may be granted with specific limitations.)

Representatives of the news media in general do not need permission to take exterior photographs for news purposes. Access may be denied, however, during an emergency or some other contingency.

### **Photography/Videotaping/Audio recording for Commercial Use**

All commercial, non-news photography, videotaping or audio recording must be approved in advance by the Chapel Communications Manager, Mandie Sellars, at 919-684-2921 or [mandie.sellars@duke.edu](mailto:mandie.sellars@duke.edu). Additional approval from Duke News and Communications may be sought by the Communications Manager if necessary.